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J. Jade Sipic, Dean of Secondary Education  
Dawn Ziegler, Secretary

Angela Clark, Counselor  
Karen Renner, Counselor

## Teaching Assistant

### Vacancy Announcement

**Course:** Geometry Honors

**Teacher(s):** Mrs. Demitruk

**Position Overview:** The teaching assistant will oversee minor clerical duties and assist students when needed

**Responsibilities:** The teaching assistant duties include:

- Grade papers
- Make copies
- Run errands
- Assist students

**Required Qualifications:** The ideal candidate will possess the following characteristics:

- Passed Geometry Honors with A or B
- Great Attendance
- Positive Attitude
- Organized

**How to Apply:** Qualified applicants should submit an academic resume to Ms. Sipic, either in paper format or electronically to [jsipic@wanee.org](mailto:jsipic@wanee.org). The position(s) you are applying for should be clearly indicated in the Objective section of your resume. Upon placement, you will be required to complete a Teaching Assistant agreement. Students failing to follow any of the application requirements will not be considered for a Teaching Assistant position.